



WELCH COLLEGE
ALUMNI
ASSOCIATION

Request for Reference Letter

Dear _____,

_____, is making application for the Bert and Dianne Tippett Alumni Scholarship at Welch College. You are being asked to supply a personal reference.

Your open and honest input will assist the selection committee in evaluating this application.

REFERENCE TYPE: (please check)

- **Church Life** (Pastor, Deacon, Sunday School Teacher, Youth Worker, etc.)
- **Academic Life** (Former Teacher, Principal, Coach, Counselor, other school official)
- **Other** (Employer, Community Leader, Friend)

On your personal or business letterhead (as appropriate), please convey your reference in regard to your current and/or past affiliation with this applicant. Please include insight into areas of character, trustworthiness, skills, and dependability.

Please be sure to have your reference letter is postmarked by May 1st.

Please mail it to:

Tippett Alumni Scholarship Committee
c/o Financial Aid Office
Welch College
1045 Bison Trail
Gallatin, Tennessee 37066

Thank you for your prompt assistance.

Sincerely,

Mike Edwards
President
Welch College Alumni Association

A CHRISTIAN COMMUNITY OF FAITH AND LEARNING